

**MINUTES**  
**Town of Greenburgh Board of Ethics**  
**6:30 p.m.**  
**Thursday, May 16, 2024**  
**Town Hall, Lee F. Jackson Conference Room**

Board Members Present: Blase J. Spinozzi, Chairperson; Trudy Holand, Secretary; Timothy Hays, Member; Seth Segall, Member, Andrea C. Reed, Alternate Member

Also Present: Joseph S. Malara , Esq., Volunteer Counsel; Joseph Danko, Esq., Town Attorney; Garrett Duquesne, Commissioner

Applicants: Hugh Schwartz, Janet Lynn, Johan Snaggs

1. The meeting was convened at 6:30 p.m. A quorum of the Board of Ethics (BoE) was present.
2. The Chairperson welcomed Messrs Schwartz, Snaggs and Ms. Lynn.
3. AGENDA: The Agenda, as per motion of the Chair, was unanimously approved.
4. MINUTES: The minutes of the April 18, 2024 meeting were unanimously approved.
5. FINANCIAL DISCLOSURE FORMS: As per the Code of Ethics, all Financial Disclosure Forms (FDF) must be filed no later than the 15<sup>th</sup> of May of each year. Mr. Danko reported filings as follows: Managerial Staff 100 percent; Boards and Commissions, 87 percent.

Mr. Danko advised that letters will go out to those who have not submitted their FDF of the requirement to file this annually, and what action could be taken in the event of failure to comply.

6. ETHICS TRAINING UPDATE: Mr. Danko advised the Board of Ethics (BoE) that the Town Clerk is coordinating a survey to ensure that all Boards & Commissions are up to date with Ethics Training. It was noted that new board members must take mandatory Ethics Training as well as Sexual Harassment Training prior to appointment.
7. CORRESPONDENCE: The BoE was in receipt correspondence, as follows:
  - 4/23/24 - Request for Advisory Opinion (Hugh Schwartz & Johan Snaggs)
  - 5/15/24 - Response to Request for Advisory Opinion (Garrett Duquesne, Commissioner)
  - 5/15/24 -Response to Request for Advisory Opinion (Paul Feiner, Supervisor)

The BoE was in receipt of Correspondence from Hal Samis dated 4/18, 4/18, 4/23, 5/1, 5/9, 5/16, 5/16, 5/16. The BoE had no comment.

The BoE invited Messrs Schwartz, Snaggs and Ms. Lynn to address the board relative to the request for opinion pending before the board. Prior to any discussion, Board Member Seth Segall announced to all present that because of his familiarity with Mr. Snaggs, he was recusing himself from participating in this matter. Mr. Segall at this time left the meeting.

Inasmuch as Commissioner Duquesne had to excuse himself earlier from the meeting to attend a Zoning Board Meeting, Town Attorney Danko requested the BoE adjourn this matter until such time that Commissioner Duquesne and the members of the Town Council could be present. However, relying on the comprehensive written reply Mr. Duquesne sent to the BoE, which was in the possession of all the members of the BoE prior to the meeting, and in consideration of the applicants being present at this meeting, it was decided to proceed at this time with the Request for Opinion.

After hearing from Schwartz, Snaggs and Lynn, the BoE deliberated on the request for opinion before the board.

The BoE reached a unanimous decision on this matter, to be reduced to writing and submitted to the BoE for formal vote at its next meeting on June 20, 2024.

8. VACANCIES ON THE BOARD OF ETHICS: At this time, the BoE has been advised that two people who are in consideration for appointment have completed the necessary training and are waiting appointment by the Town Board.
9. NEXT MEETING DATE: 6:30 p.m., Thursday, June 20, 2024, 6:30 p.m. , Lee F. Jackson Conference Room, Greenburgh Town Hall.
10. MEETING ADJOURNED: The BoE, having concluded its business for the evening, the meeting was adjourned at 8:32 p.m.

SUBMITTED BY: Trudy Holand, Secretary