

**MINUTES**  
**Town of Greenburgh Board of Ethics**  
**Thursday, March 19, 2026**  
**Greenburgh Town Hall, Lee F. Jackson Conference room**

Board Members Present: Timothy Hays, Chair; Darra Boyd, Acting Secretary; Andrea Reed, Alternate Member, (For Trudy Holland) and Sharon Makower Esq., Alternate Member.

Also Present: Joseph S. Malara, Esq., Volunteer Counsel; Amanda Magana, Esq., First Deputy Town Attorney; Ms. Jillian Marciante, Official Court Reporter; Detective Michael Marino, Greenburgh Police Department.

1) **The meeting was convened at 7:01 p.m.** The roll was called and a quorum of the Board of Ethics (BoE) was present.

2) **AGENDA:**

**Andrea Reed** moved to adopt the agenda with a correction to the date on the agenda. **Darra Boyd** seconded the motion. The agenda was unanimously adopted with the corrected date.

3) **MINUTES:**

**Darra Boyd** moved to accept the minutes of the 2/26/26 meeting. **Timothy Hays** seconded the motion. The minutes were unanimously accepted.

4) **ETHICS TRAINING:**

**First Deputy Town Attorney Magana** Reported: Some employees are recently due for training. Currently the Town has received 4 training certificates, with 2 remaining outstanding. All the Employees with outstanding Ethics training have been followed up with. This status update is for Ethics Training ONLY, with no deadline in the Code to complete this training, the BoE can notify the Town Board of those employees who are outstanding.

5) **FINANCIAL DISCLOSURE FORMS:**

**First Deputy Town Attorney Magana** Reported: Letters were sent out early this week and currently the Town has received 4 completed forms. Follow-Ups will continue to those required to submit their disclosure forms and will continue until the deadline of May 15<sup>th</sup>.

## 6) CODE OF ETHICS AMENDMENTS:

TABLED TO NEXT MEETING. The discussion on the Code Amendments needed the current Secretary, Seth Zuiho Segall to be present at the meeting to answer any pertinent questions. The motion was made and properly moved by **Tim Hays**, to table the discussion and seconded by **Darra Boyd**. Motion carried.

## 7) CHANGES TO THE RULES AND REGULATIONS:

TABLED TO NEXT MEETING. It was advised that the full board should be present to discuss the new changes to the rules and regulations. The motion was made and properly moved by **Tim Hays**, to table the discussion and seconded by **Darra Boyd**. Motion carried.

## 8) CORRESPONDENCE:

Correspondence consists of items mailed directly to the BoE and germane to its business. The BoE reserves the right to decide whether correspondence is relevant to ongoing or potential BoE business. A total of **4** items of correspondence were received between 12:00 p.m. February 22, 2026, and 12:00 p.m. today, March 19, 2026:

- a. An email received on 3/6/26 from Attorney Janet Linn inquiring about the status of the Complainants' Motion to Reargue and Reconsider BoE Opinion 2025-5.
- b. An email sent on 3/6/36 from Volunteer Council Joseph Malara to Attorney Linn stating that the Complainants' motion was denied at the 2/26/26 meeting without a written opinion to follow.
- c. An email received on 3/6/26 from Complainant Hugh Schwartz objecting to the rejection of the Complainants' Motion to Reargue and Consider and requesting that the Complainants be invited to the March BoE meeting and the Board should reconsider its denial of the motion.
- d. An email received on 3/16/26 from Mr. Hal Samis arguing that the demand that citizen complaints to the BoE must be signed by a notary is unnecessarily arduous. He requests that the BoE change this requirement in the CoE, and that the Town Clerk's office should be more willing to notarize citizen complaints. *[consider adding a verification to CoE under penalty of perjury] the Town Clerk's office has a notary and the Town Attorney's office has a notary also.*

**9) NEW BUSINESS:**

A discussion ensued regarding the CoE Amendments next steps. It was suggested that distributing a redlined copy of the proposed changes to BoE members before the next meeting would be beneficial so the amendments could be discussed in detail.

**10) PUBLIC COMMENT/DISCUSSION:**

Hal Samis noted that his name is missing on the last meeting minutes regarding public comment, but he was present. In reply, Tim Hays made the following statement: "I looked at the minutes OF OTHER BOARDS and observed that those boards don't typically list ATTENDEES to their meetings. Only speakers who are recognized for comment receive mention in the formal minutes." Therefore, individuals present for public comment are not always listed. It was decided to eliminate the listing of attending members of the public for the February meeting. There was a question as to why the choice was made to eliminate the public comment listing for the February meeting. No answer was provided as the question was not required to be answered.

**11) NEXT MEETING DATE:**

The next scheduled BoE meeting will be held on **Thursday, April 16th, 2026 at 6:30 p.m.**, in the Lee F. Jackson Conference Room, Greenburgh Town Hall. The motion was made and properly moved by Darra Boyd and seconded by Tim Hays. Motion carried.

**12) MEETING ADJOURNED:**

There being no other business, Andrea Reed properly moved that the meeting be adjourned and Tim Hays seconded the motion. **Without objection, the meeting was adjourned at 7:32p.m.**

RESPECTFULLY SUBMITTED BY: Darra Boyd, Acting Secretary, April 7, 2026.