MINUTES
Town of Greenburgh Board of Ethics
Thursday, May 21, 2026
Greenburgh Town Hall, Lee F. Jackson Conference Room

Board Members Present: Timothy Hays, Chair; Darra Boyd, Acting Secretary; Trudy Holand, Member; Andrea Reed, Alternate Member (For Seth Segall); and Sharon Makower, Esq., Alternate Member.
Also Present: Joseph S. Malara, Esq., Volunteer Counsel; Amanda Magana, Esq., First Deputy Town Attorney; Jillian Marciante, Official Court Reporter; Detective Michael Marino, Greenburgh Police Department.

1) **The meeting was convened at 6:32 p.m.** The roll was called, and a quorum of the Board of Ethics (BoE) was present.

2) **AGENDA:**
Trudy Holand moved to adopt the agenda; **Timothy Hays** seconded the motion. Motion carried.

3) **MINUTES:**
Darra Boyd moved to accept the minutes of the 4/16/26 meeting.
Trudy Holand seconded the motion. The minutes were unanimously accepted.

4) **ETHICS TRAINING:**
First Deputy Town Attorney Magana reported: Five (5) people have recently become due for training. The office is now sending messages reminding those individuals who have not completed their training to do so. No one is significantly overdue; some trainings came up in April or May and others will become due in June and July.

FINANCIAL DISCLOSURE FORMS:
First Deputy Town Attorney Magana reported: Before the deadline, eight (8) were missing from boards and committees, with some received and completed today. The current estimate is 85% completion: two (2) from the Board of Assessment were missing, but no other boards associated with town finance have disclosure forms outstanding. Currently, the breakdown for the other agencies is as follows: the Antenna Review Board has one (1) outstanding, the Zoning Board has one (1) outstanding, the Greenburgh Housing Authority has one (1) outstanding, and the Hartsdale Public Parking District has one (1) outstanding.

5) CODE OF ETHICS AMENDMENTS:

Continued to next meeting. The discussion on the Code Amendments needed the current Secretary, Seth Segall, to be present at the meeting to answer any pertinent questions. The motion was made and properly moved by Tim Hays to table the discussion and continue to the June meeting. The motion was seconded by Darra Boyd and carried. However, the BoE members present discussed many of the proposed amendments. In particular, the members discussed proposed changes to the following Code of Ethics provisions: Section 570-7(B) and questions regarding when is an agency member compensated for their service and what constitutes elected public office; Section 570-4(a) and whether certain provisions are repetitive; and Section 570-10 and questions regarding the public identification and disclosure of those officers and agency members who do not complete required trainings by the required due date and whether those persons should be otherwise penalized for their failure to timely complete their required trainings; and other minor corrections. The members also discussed concerns with tracking all changes proposed to date. For follow-up, Sharon Makower agreed to provide a draft of proposed amendments to the Code of Ethics that included the items discussed at this meeting and a draft of the proposed Code of Ethics that would be marked to show all changes proposed in the past few months.

6) CHANGES TO THE RULES AND REGULATIONS:

Continued to next meeting. It was advised that Secretary Seth Segall should be present for the continued discussion on the new changes to the rules and regulations. However, the members present agreed that the Internal Rules and Regulations should reflect that the duration of meetings may last up to two hours. The motion to table discussion of changes to the rules and regulations was made and properly moved by Tim Hays and seconded by Darra Boyd. Motion carried.

7) CORRESPONDENCE:

Correspondence consists of items mailed directly to the BoE and germane to its business. The BoE reserves the right to decide whether correspondence is relevant to ongoing or potential BoE business. An approximate total of 2 items of correspondence were received between 12:00 p.m. April 16, 2026, and 12:00 p.m. May 21, 2026, that fit these criteria:

i. An email received on 4/16/26 from Town Supervisor Paul Feiner asking the Town Board to discuss a proposed local law that would require disclosure to the public of contracts awarded to family members of elected officials and management officials and require public disclosure of the hiring of family members to town jobs before hiring takes place.

ii. An email received on 5/8/26 from resident Christopher Linder: FOIL#721: Transcript/Minutes/ Recording of Board of Ethics Meeting from Thursday, October 25. Due Date was 05/15/2026

iii. Approximately 10 emails were received between 4/16 and 5/21 from resident Hal Samis. None were germane to Board of Ethics business.

8) NEW BUSINESS:

There was discussion of a potential new complaint from an EMT about pending arbitration. However, many of the members of the BoE had not received notice of or information on this new complaint. It was decided that this Code of Ethics complaint will be carried over to the next meeting, because the matters that are the subject of this complaint are currently being arbitrated

by the Town and the arbitration must be resolved before the BoE can consider this. A complaint was also received by the Town Board against Board of Ethics chairman Timothy Hays.

9) PUBLIC COMMENT/DISCUSSION:

Discretionary, depending on time. Public discussion was omitted due to the lateness of the meeting.

10) NEXT MEETING DATE:

The next scheduled BoE meeting will be held on **Thursday, June 18th, 2026, at 6:30 p.m.**, in the Lee F. Jackson Conference Room, Greenburgh Town Hall. The motion was made and properly moved by Darra Boyd and seconded by Tim Hays. Motion carried.

11) MEETING ADJOURNED:

There being no other business, Trudy Holland properly moved that the meeting be adjourned and Andrea Reed seconded the motion. **Without objection, the meeting was adjourned at 8:15p.m.**

RESPECTFULLY SUBMITTED BY: Darra Boyd, Acting Secretary, June 1, 2026